



Syndicate Subscription Legal Plans

ASSET SECURITIZATION & STRUCTURED FINANCE **CLIENT INTAKE QUESTIONNAIRE:**

CONFIDENTIAL TRANSACTION INFORMATION. Please do not include borrower-level personal data (names, SSNs, account numbers) on this form. Pool data tapes should be shared only through a secure channel after a non-disclosure agreement is in place.

CONFIDENTIAL. This questionnaire gathers the information needed to scope a securitization or structured finance engagement — the asset class, pool characteristics, proposed structure, parties, offering format, and regulatory considerations. Estimates and ranges are fine at this stage. If a question does not apply, write "N/A." If unknown, write "Unknown."

NAME OF THE CLIENT:

☐ Legal Entity Name: _____

Entity type & jurisdiction: _____ Year formed: _____

Contact person & title: _____

Syndicate Plan Member ID: _____

Address: _____

City: _____ State / Province: _____ Country: ____ Zip: _____

Phone: _____ Email: _____

Website: _____ Regulators / licenses held: _____

PART 1 — YOUR ROLE & THE ENGAGEMENT

1.1 Your role in the transaction:

☐ Originator / sponsor / issuer

☐ ABCP program sponsor

☐ Commercial bank / conduit

☐ Underwriter / placement agent

☐ Investor

☐ Trustee

☐ Collateral agent

☐ Servicer / back-up servicer

☐ Portfolio buyer or seller

☐ Derivatives counterparty

1.2 Services needed:

☐ Establish a new securitization program

☐ Restructure an existing program

☐ Term ABS issuance

☐ Warehouse / forward flow facility

☐ ABCP conduit financing

☐ Esoteric or unique revenue-stream financing

☐ Whole-business securitization

☐ Portfolio acquisition or sale

☐ Hedging / derivatives for the structure

☐ Regulatory & compliance review

☐ Trustee / servicer engagement

☐ Not sure — scope with us

1.3 Describe the business objective (funding cost, balance-sheet treatment, growth capital, exit, liquidity): _____

1.4 Target closing date: _____ Hard deadlines: _____

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PART 2 — THE ASSETS

2.1 Asset class(es):

- | | |
|---|---|
| ☐ Credit card receivables | ☐ Auto loans / leases |
| ☐ Consumer / personal loans | ☐ Student loans |
| ☐ Equipment loans / leases | ☐ Residential mortgages |
| ☐ Commercial mortgages | ☐ Trade receivables |
| ☐ Small business loans / MCA receivables | ☐ Solar / PACE |
| ☐ Royalties / IP / music catalogs | ☐ Franchise / whole-business revenue |
| ☐ Aircraft / railcar / container leases | ☐ Litigation finance |
| ☐ Life settlements | ☐ Other esoteric |

Pool Characteristic	Value / Estimate
Current pool balance	
Expected annual origination volume	
Number of obligors / contracts	
Average balance per account	
Weighted average coupon / yield	
Weighted average remaining term	
Largest obligor concentration (%)	
Largest state / country concentration (%)	

2.2 Do you have 3–5 years of static-pool performance history? ☐ Yes ☐ No

2.3 Are there written origination / underwriting guidelines? ☐ Yes ☐ No

2.4 Are the assets currently pledged, sold, or subject to liens? ☐ Yes ☐ No

If yes, explain: _____

2.5 Are the obligors consumers (triggering consumer-finance laws)? ☐ Yes ☐ No

PART 3 — ORIGINATION & SERVICING

3.1 Originator(s): _____ Licensing states / regulators: _____

3.2 Current servicer: _____ Servicing platform / system: _____

3.3 Is a back-up servicer in place or required? ☐ Yes ☐ No

3.4 Regulatory actions or litigation against the originator / servicer? ☐ Yes ☐ No

If yes, explain: _____

3.5 Have the assets been audited or reviewed by an independent accounting firm? ☐ Yes ☐ No

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PART 4 — PROPOSED STRUCTURE

4.1 Structure contemplated:

- | | |
|---|---|
| ☐ Bankruptcy-remote SPV | ☐ Master trust |
| ☐ Owner trust / LLC issuer | ☐ Revolving period |
| ☐ Amortizing | ☐ Not yet determined |

4.2 Credit enhancement:

- | | |
|--|--|
| ☐ Subordination / tranching | ☐ Overcollateralization |
| ☐ Reserve / cash collateral account | ☐ Excess spread |
| ☐ Third-party guarantee / insurance | ☐ Not yet determined |

4.3 Target advance rate / leverage: _____ Number of tranches: _____

4.4 Will interest-rate or currency hedging be needed? ☐ Yes ☐ No

4.5 Are credit ratings needed? Which agencies? ☐ Yes ☐ No

If yes, explain: _____

4.6 Is accounting sale or off-balance-sheet treatment a goal? ☐ Yes ☐ No

True-sale, non-consolidation, and other legal opinions typically required by rating agencies and investors are issued by licensed counsel. We will coordinate with the opinion-giving law firm.

PART 5 — OFFERING & INVESTORS

5.1 Offering format:

- | | |
|---|--|
| ☐ SEC-registered public offering | ☐ Rule 144A |
| ☐ Regulation S (offshore) | ☐ Private placement / Reg D |
| ☐ Bank warehouse / conduit | ☐ Not yet determined |

5.2 Target investors: _____

5.3 Underwriter / placement agent (if engaged): _____

Regulatory Consideration	Applies	Not Sure	N/A
Credit risk retention (U.S.)	☐	☐	☐
Regulation AB II disclosure (public ABS)	☐	☐	☐
Securitization conflicts-of-interest rule	☐	☐	☐
EU / UK securitization rules (European investors)	☐	☐	☐
Investment Company Act exemption	☐	☐	☐
Consumer-finance compliance (TILA, FCRA, state law)	☐	☐	☐



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PART 6 — TRANSACTION PARTIES

Role	Firm & Contact	Engaged?
Issuer counsel		
Underwriter / placement agent		
Trustee / indenture trustee		
Collateral agent		
Servicer		
Back-up servicer		
Rating agency		
Auditor / accounting firm		
Hedge counterparty		
Data / verification agent		

PART 7 — PORTFOLIO ACQUISITIONS (IF APPLICABLE)

7.1 Portfolio type & seller / buyer: _____

7.2 Portfolio size: \$ _____ Price / bid range: _____

7.3 Will the acquisition be financed by securitization or a warehouse? ☐ Yes ☐ No

7.4 Are notices, a servicing transfer, or regulatory approvals required? ☐ Yes ☐ No

If yes, explain: _____

PART 8 — DOCUMENTS & CONFIDENTIALITY

8.1 Is a non-disclosure agreement required before data is shared? ☐ Yes ☐ No

Please provide the following (after an NDA, if required). Check each item available.

☐ Corporate / organizational documents

☐ Audited financial statements

☐ Origination & underwriting guidelines

☐ Servicing policies

☐ Static-pool / vintage performance data

☐ Loan-level data tape (secure transfer only)

☐ Existing facility / program documents

☐ Rating agency materials

☐ Licenses & regulatory correspondence

☐ Term sheets or investor feedback



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Certification:

I declare that the information provided in this questionnaire is true, correct, and complete to the best of my knowledge, and that I am authorized to provide it on behalf of the entity named above. I understand this information is provided to Syndicate Subscription Legal Plans in confidence for the purpose of evaluating and scoping this transaction.

Signed and dated this ____ day of _____, 20__

Signature: _____

Print Name: _____

Title: _____

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save this document as a PDF and email to STEVE@STEVEMUELLERLEGAL.COM,
Your information will be reviewed within one hour.